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Ms. Elina Tsai
President
Canadian International Academy
for Business and Technology
Toronto, ON

November 6, 2015

Re: Authorization Letter - 'Retail Foundations for Leadership' Program

Dear Ms. Tsai:

Confederation College, in conjunction with the Retail Council of Canada, has developed a comprehensive retail-training program for people seeking entry-level retail employment. The program is entitled 'Retail Foundations for Leadership'. This retail-training program has been successfully delivered in Toronto in summer 2015.

For 2016, Confederation College is working with a institute in Toronto, called Canadian International Academy for Business and Technology (CIABT), for program facilitation to international students studying in Canada.

The focus of this delivery is on a short-term non-vocational training program for international students, allowing them to achieve a valuable Canadian learning experience.

Confederation College's, Workforce Development Division provides authorization to CIABT to facilitate the College's 'Retail Foundations for Leadership' training program in 2016. This facilitation relates to a pilot program offering in early 2016.

RFL is a 10-week, 200-hour non-vocational training program for people interested in entry-level employment opportunities in the retail sector. The program is based on a schedule of 20-hours per week, Monday-Friday, involving instructional delivery from CIABT and Confederation.

Confederation College looks forward to working with CIABT.

Sincerely

A handwritten signature in blue ink, appearing to read "Don Bernosky", is written over a light blue circular stamp.

Don Bernosky
Vice President, Workforce Development